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2025 RELEASE UNDER E.O. 14176

2 November 1962

DD/R
STAFF MINUTES
2 November 1962

Present: Scoville
Giller

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NRO DECLASSIFICATION/RELEASE INSTRUCTIONS ON FILE

25X1A 1. Colonel Ledford brought up the problem again of
the supply warehouse at [REDACTED] on which a contract has
already been let and construction is underway. Payment for
this contract had been agreed to by [REDACTED] but somehow
in recent inquiries by [REDACTED] and the Comptroller's
Office, there is now question and concern about funding.
The exact nature and cause of the present situation is not
clear; however, [REDACTED] had sent the AD/OSA a
memorandum directing that no action be taken toward a
release of funds for the warehouse. This memorandum is to
be passed to the Office of the DD/R whereupon it might well
be taken up with the Comptroller's Office to determine the
nature of the difficulty and its resolution. This incident
brought up the factor again of the importance of not letting
discussions with other Agency units lead into matters where
policy is involved. As in this instance, the Comptroller
should have directed this memorandum to the DD/R rather than
to OSA.

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2. This discussion led into the larger problem of control and approval procedures involving the authorization and release of funds in general. It was agreed that none of us have anything other than a generally confused concept of what the Agency's over-all procedures are, and that even internally we have not any formalized, clearly defined basis. While it was important that an Agency system of approvals be established, it is more immediate and essential that our

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own house be in order. [REDACTED] was assigned the task, therefore, of developing a draft proposal. General guidance for this proposal is that previously approved programs should normally be able to move along without having to come to the DD/R for approval in each instance. It may be desirable to consider some sort of figure above which the ADs should defer to the O/DD/R. One important feature would be that any new commitment not included in any previously approved program must come to the DD/R. Further, it would seem desirable that periodically, perhaps, about every three months, there should be an over-all review of the status of the complete programs of the offices made by the O/DD/R.

3. Dr. Scoville reviewed briefly the decisions and actions growing out of yesterday's Special Group Meeting:

[REDACTED]

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4. Dr. Scoville commented on the OSA memorandum concerning the consolidation of processing at Eastman. Dr. Scoville pointed out that there is already in existence an agreement on this matter wherein Charyk has assigned this job to us. He (Dr. Scoville) would, therefore, prefer that we go ahead and do the job. He would not like to open this matter up with Charyk again and it does not really matter if [REDACTED] agrees with what we do.

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[REDACTED]
Executive Assistant
Deputy Director (Research)

Distribution:

Orig - Scoville

1 - Giller

1 - [REDACTED]

1 - Ledford

1 - Miller

1 - [REDACTED]

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